

Ofsted  
Piccadilly Gate  
Store Street  
Manchester  
M1 2WD

[www.gov.uk/ofsted](http://www.gov.uk/ofsted)

**Direct T** 03000131194  
[Katie.Vincent@ofsted.gov.uk](mailto:Katie.Vincent@ofsted.gov.uk)



15 September 2025

Rachelle Otulakowski  
Longhill High School  
Falmer Road  
Rottingdean  
Brighton  
East Sussex  
BN2 7FR

Dear Rachelle Otulakowski

### **Inspection of Longhill High School on 17 September 2025**

Following our telephone call today, I am writing on behalf of His Majesty's Chief Inspector of Education, Children's Services and Skills to confirm that a monitoring inspection of Longhill High School under section 8 of the Education Act 2005 (as amended), will take place on 17 September 2025.

If you need to request any adaptations to the inspection process due to a protected characteristic, or any reasonable adjustments due to a disability, please let the lead inspector know during the planning phone call.

Your inspection will be led by Michelle Payne, His Majesty's Inspector (HMI), who will be accompanied during the inspection by two inspectors.

During the inspection we will use the provider portal, which is available [here](#) to send you documents relating to your inspection including the draft inspection report. We will send you your username and password for the portal separately.

### **Ofsted employment and Disclosure and Barring Service checks**

Ofsted has carried out the required employment checks for all staff who visit schools and colleges as part of an inspection. This includes all appropriate employment checks and an enhanced Disclosure and Barring Service (DBS) check. We further require that all staff are signed up to the DBS update service, which means that they are re-checked every year.

HMI, Ofsted Inspectors and other staff who visit schools and colleges do not carry their DBS disclosure certificate with them. However, they carry official Ofsted photo identification badges, which are provided to confirm to schools and other providers that they are subject to the safeguarding process outlined.

## **Gathering personal information on inspection**

Inspectors will gather any personal information necessary to assist them in inspecting a school. [Our privacy policy](#) sets out what personal information we collect, what we do with it, how long we keep it and individuals' rights under data protection legislation. The contact details for Ofsted's Data Protection Officer are: Email - [informationrequest@ofsted.gov.uk](mailto:informationrequest@ofsted.gov.uk); Post - Information management team, Ofsted, 2 Rivergate, Temple Quay, Bristol, BS1 6EH.

I hope this letter answers your immediate questions about the inspection but if you have any further queries please do not hesitate to contact me using the contact details at the top of this letter.

Yours sincerely

**Katie Vincent**

Inspection Support Administrator